**THE CITIZENS' ADVISORY COUNCIL FOR CAREER EDUCATION**

Minutes of November 3, 2014

6:30 pm

OHS Library

1. **Business Meeting**
2. Jay Solomonson called the meeting of the Citizens Advisory Council to order at 6:30 p.m.
3. Members present included: Jay Solomonson, Marla Smolenski, Marcy Wegerer, Tina Poel, Denise Jacobsen, Andy DeBaillie, Barb Wiedenmann, Megan Dwyer, Anne Gustus, Laura DeBaillie, Jennifer Leer, Vicki Tennant, and DeAnne Bloomberg. Guests included Larry Shimmin.
4. The minutes of the September 8, 2014 meeting were read and approved. (Motion by Wegerer, 2nd by A. DeBaillie)
5. Announcements were read. CTE Trivia Night is Friday.
6. We had dinner. It was sponsored by the Orion FACS Department.
7. Larry Shimmin was our guest speaker. He spoke on the State of CTE at the local, state, and national levels.
8. Megan Dwyer made a motion to adjourn to the subcommittee meetings. Marla Smolenski seconded the motion. Motion carried.

Respectfully submitted,

Jay Solomonson

Jay Solomonson, CTE Director

**II. Subcommittee Meetings**

Agriculture Subcommittee Meeting:

1. Jay Solomonson gave an update of how this years program goals have been coming and what they have been doing in the department and FFA chapter.
2. Specific Activities- Ag XPerience and Community Service Projects are done. Trivia Night is Friday.
3. Accomplishments- 3rd Place- Section Forestry Varsity, 2nd Place Forestry Greenhand; 2nd Place- Greenhand QuizBowl; 5th Place Soils Varsity, 1st Place Greenhand Soils; National Horse Judging- Gold Rating- 7th Place Overall.
4. Overview of Goals from September’s Meeting
	1. Went through possible solutions and concerns- Suggestion: Rotate Environmental Science and BSAA.
		1. Course Options Next Year:
			1. Intro to AFNR
			2. Environmental Science
			3. Ag Mechanics
			4. Intro to Horticultural Science
			5. Animal & Veterinary Science
	2. Committee is going to work on getting a display case and/or banners for the commons to showcase FFA/Ag accomplishments. We want it in place by the pancake breakfast.
5. We reviewed the agriculture sequences and Agriscience curriculums.
6. Jay discussed the professional development he would be going to this month- ACTE/NAAE Conference in Nashville, TN.
7. We reviewed facilities, equipment, and supplies. We need a tank heater for the aquaculture system. Perkins money will be available for equipment.
8. Jay gave a SAE and FFA Update. He discussed how the Chapter was a 3 STAR National Winner in the National Chapter Award Competition at the National FFA Convention and that they got to receive the award on stage as well as an update on National horse judging. SAE is an area of concern. Number of students completing quality projects is declining. Looking for ways to motivate students to complete a quality project.
9. Jay discussed his role in Adult Ag Education through the Summer Ag Institute he teaches.
10. Jay discussed Ag awareness activities including the Ag XPerience.
11. We then reviewed the incentive funding grant from last year. No recommendations were given on how to improve.
12. Announcement- Last Meeting will be in March.

Business Subcommittee Meeting:

November 3, 2014

CAC Business Subcommittee Meeting Minutes

1. Marcy provided an update regarding the installation of another cable for the LCD projector in the classroom – the current cable has been having some issues.
2. An update was also provided regarding the current status of courses within the department:
	1. Students in Computer Concepts are currently working in the Excel program. With the recent switch to the Google platform within the district, the curriculum has been modified to incorporate some work with spreadsheets using that platform as well.
	2. Students in Accounting I are finishing a chapter on cash controls, including bank reconciliation procedures and accounting for petty cash activities.
	3. Students in Accounting II are studying end of fiscal activities for a departmentalized corporation, including financial statement preparation.
	4. Students in Consumer Ed have just completed an extensive chapter related to credit, and will be moving on to a chapter on investing & retirement planning. Hopefully, time will allow for the completion of chapters related to insurance and taxes prior to the end of the semester.
	5. Students in Intro to Business are currently in a unit related to business organizations, which has included discussion of various types of businesses & forms of business ownership.
	6. Students in JA Economics are preparing for their final competition in the JA Titan simulation program, which Marita & Shannon Lough have been visiting weekly to help present.
3. The committee also had some discussion regarding the potential purchase of textbooks for Intro to Business and how the possibility of OHS going to 1:1 technology might impact that.

Family and Consumer Science Subcommittee Meeting:

Citizen’s Advisory Council for Career Education

November 3, 2014

Subcommittee Minutes: Family and Consumer Science

Attendance: Mrs. Tina Poel, Marla Smolenski

Mrs. Poel updated the committee on departmental activities since the last meeting. FCCLA participated in homecoming parade, purchased t-shirts, providing To Go breakfasts every Wednesday. They are also preparing Thanksgiving Basket for needy family. FCCLA is planning to go Christmas Caroling at the Handicapped Center. This Friday will be a Trivia Night Fundraiser.

Mrs. Poel also updated on class activities. Continue to develop curriculum around relevant life issues. Example: relationships/bullying. In food class using new course books that incorporate the new food guidelines; healthy eating, food pyramid, offer good food options, whole wheat, meal planning etc.

Ms. Matson father did come in an repaired some sewing machines.

 The committee reviewed goals/needs/wants for the current year and the progress toward accomplishing these goals. .

The following goals were discussed:

1. Kitchen remodel: Mrs. Poel to contact Flicks for bid.

Need to develop step by step action plan to accomplish remodel

1. Short term wants:

Portion size DVD, STEM Poster Lessons

 Organize upcoming speakers: Ms Fredrickson, Ms Matson