**THE CITIZENS' ADVISORY COUNCIL FOR CAREER EDUCATION**

Minutes of March 2, 2015

6:30 pm

OHS Library

1. **Business Meeting**
2. Jay Solomonson called the meeting of the Citizens Advisory Council to order at 6:30 p.m.
3. Members present included: Jay Solomonson, Marla Smolenski, Tina Poel, Andy DeBaillie, Barb Wiedenmann, Megan Dwyer, Anne Gustus, Vicki Tennant, Jennifer Norton, Brian Magee, Tori McCaw, Fred Nightingale, Cheyenne Stockton, Lisa Matson, Julie Hoffman, Deanne Bloomberg, and Jennifer Lees. Guests included Carson Bloomberg, Chelsea Vyncke, Jacob Dickey, and Mackenzie Martin
4. The minutes of the November 2014 meeting were read and approved. (Motion by Smolenski, 2nd by Dwyer)
5. We had dinner. It was sponsored by the Orion Cooperative Education Club of Orion (CECO).
6. The officers of the various CTSO organizations gave an overview of their organizations and an update of their activities.
7. Jay Solomonson thanked members of the advisory council for serving this past year. Certificates were distributed to all members in attendance. A group photo will be taken after we adjourn to subcommittee meetings.
8. Jay Solomonson passed out advisory council evaluations for members to complete and turn in.
9. Smolenski made a motion to adjourn to the subcommittee meetings. Dwyer seconded the motion. Motion carried.

Respectfully submitted,

Jay Solomonson

Jay Solomonson, CTE Director

**II. Subcommittee Meetings**

Agriculture Subcommittee Meeting:

March 2, 2015

Members Present: Jay Solomonson, Megan Dwyer, Anne Gustus, Vicki Tennant, Tori McCaw, Andy DeBaillie, Fred Nightingale, Cheyenne Stockton, Jacob Dickey, Deanne Bloomberg, and Barb Wiedenmann.

1. Jay Solomonson gave an update of what has happened since the last meeting.
2. FFA activities that the chapter has participated in since the last meeting included the 212 leadership conference in Chicago, Section Parliamentary Procedure Contest (2nd place Varsity, 2nd Place Novice), Section Job Interview CDE (1st Place Varsity, 1st Place JV), State Job Interview, Section 3 Ag Olympics, Section Livestock CDE (5th Place Varsity, 1st Place Greenhand), Section Dairy CDE (3rd Varsity), the Annual Pancake Breakfast and Labor Auction, and FFA Week which included a National FFA Officer Visit.
3. We reviewed this year’s goals and discussed accomplishments. Plaques are in a display case in the commons and banners were ordered and then hung in the commons as well.
4. We also had a long discussion on how to get more Ag students again. It was suggested to have the freshman orientation night move back to the old format of going to each classroom so students can see each department. We also discussed all of the dual-credit opportunities in Ag at Orion.
5. The group discussed topics/goals for next year. 1- To increase expose to careers in agriculture at the district level and 2- Develop an Advocacy initiative for Parents in the district to educate them about Ag Education and FFA at Orion High School.

Adjourned at 9 p.m.

Business Subcommittee Meeting:

March 2, 2015

CAC Business Subcommittee Meeting Minutes

1. Mr. Dickey ran the business subcommittee meeting due to Mrs. Wegerer’s absence.
2. The agenda was followed. The group reviewed the departmental goals, needs/wants, and accomplishments (reviewed previous minutes).
3. The group discussed Mrs. Wegerer leaving. The group would like to thank her for her years of service to the business program at OHS. They wanted to know how to help a new teacher transition in.
4. The group discussed 1:1 and how that would impact the business department.
5. They also discussed possible goals for next year:
	1. Look about how to increase enrollment in business courses.
	2. Provide more direction for careers (suggestion of a business career fair)
	3. Look into partnerships with local businesses.

Adjourned at 7:40

Family and Consumer Science Subcommittee Meeting:

Attendance: Tina Poel, Marla Smolenski, Jennifer Norton, Lisa Matson, Julie Hoffman

Mrs. Poel updated the committee on departmental activities and coursework since the last meeting:

1. The empathy belly curriculum has been completed in Child Development. Instruction is currently being done on proper use of simulated babies. Computerized babies will be sent out with students within the next few weeks.
2. Foods Lab replacement supplies have been ordered for Creative Life Skills and Foods Classes. Activities to support a curriculum update in the areas of boosting self-esteem of students have been ordered.
3. FCCLA and Foods class students jointly prepared a meal for 60 for the homeless shelter. Group will be focusing on the national campaign called FCCLA @ the Table during the last months of school. All members are encouraged to make and serve a nutritious meal for their family. Research says that family bonds increase along with student grades when we take time to eat as a family even just 2-3 times a week. Spring Trip is March 25. Destinations include Ronald McDonald House and the Amana Colonies. Various tours will be lead at each destination. A community service project of cleaning the RMH will be completed after tour. Pop tabs will also be delivered.(We need more milk jugs for this project.)We will have 4 tours of various businesses at Amana Colonies and a tour at the museum including the communal kitchens.
4. A Room Use Guidelines Check-off List was compiled to help create a seamless transition from a community/extra-curricular event back to classroom use. This was developed after increased use of room during afternoons, evenings and weekends. Mrs. Poel shared guidelines with committee to seek advice. Committee agreed with use of guidelines and suggested obtaining at $25 deposit for room. Room needs to be booked through the office. Deposit would be returned after Mrs. Poel verifies room was left in “classroom ready” condition. Guidelines and check off list will be posted after administrative approval.

 The committee reviewed goals/needs/wants for the current year and the progress toward accomplishing these goals. .

The following goals were discussed:

1. Kitchen remodel: Mrs. Poel will work on obtaining bids over the Spring break. Still feel important. Need to look at 5 year fundraiser plan to support project.
2. Continue with curriculum updates: Example - Etiquette/manners and Self-esteem
3. Continue to replace and upgrade current equipment as needed.
4. Organize upcoming speakers: Ms Fredrickson,-Marla will contact, Ms Matson and Mrs. Hoffman to arrange time with Mrs. Poel.

The committee had discussion regarding boosting self-esteem and coping with stresses for high school students. A suggestion was made to do a similar concept as the “writing center,”only have it a peer guidance center. Students can discuss anything that stresses, bothers them; classes, social, home etc. Committee members are willing to assist in getting a trial center or one-time activity maybe during 8th period available by end of year. The committee agreed that an activity like this in conjunction with staff, administration and other student leaders could promote enrichment of students lives. Materials related to these topics will be reviewed and shared with CAC member upon delivery. One activity example is “Bullying, “what should I do now?”.

Meeting adjourned: 8:45pm